Identification, Lo						
	cation, Star	t				
rections: Please answer each que On paper forms it is OK Observation problems o	to write outside	of or beyon	d the lines.			
1. Observation						
Town Observed						
Date of Observation						
On-Site Audit Supervisor(s)[Us	sually Registrars]					
2. Observer(s)						
Last Name						
First Name						
Best Phone Number						
Other Coalition Observers						
4 Start Times						
4. Start Times						
	ŀ	HH MM	AM/PM			
Scheduled Start of Today's A		HH MM	AM/PM			
Scheduled Start of Today's A		HH MM :				
,		HH MM :	6			
Time You Arrived	udit	:	6	there may b	e differen	t races
Time You Arrived Actual Start of Today's Audit	udit	:	6	there may b	e differen	t races
Time You Arrived Actual Start of Today's Audit 5. What was Audite	udit	:	6	there may b	e differen	t races
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Were the ballots delivered to the site by at least two individuals? Were the ballots under the observation of at least two individuals at all times during the observation? Were you permitted to observe that ballot container seals were not tampered with? Were the ballot container seals intact? Were you able to see the seals and the seal numbers on the Moderator's Return? Please explain any No answers above: Check the actual seal numbers broken today and the numbers on the Moderator's Return from election day. 7. Ballot Container Seal Numbers List seal numbers on Moderator's Return List seal numbers broken today to open containers 8. Training and Orientation	Were the ballots delivered to the site by at least two individuals? Were the ballots under the observation of at least two individuals at all times during the observation? Were you permitted to observe that ballot container seals were not tampered with? Were the ballot container seals intact? Were you able to see the seals and the seal numbers on the Moderator's Return? Please explain any No answers above: Check the actual seal numbers broken today and the numbers on the Moderator's Return from election day. 7. Ballot Container Seal Numbers List seal numbers on Moderator's Return List seal numbers broken today to open containers 8. Training and Orientation Yes No Not_Observ jn jn jn jn jn Job	Opening, Orientation, Room Layout				
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		6				

3	Observing	And V	'arifvii	na The	Counting
J.	ODSELVILIG	Allu V			Counting

NOTE:

- 1) Please answer the following questions based on what <u>could have been observed even if you were not able to actually observe everything yourself.</u>
- 2) There are two methods of counting generally employed: a) stacking/piling of ballots then counting the votes or b) hashmarking then counting the hashmarks.

10. Ballot counting

	Yes	No	N/A Not_	Observed
Was the total number of BALLOTS counted before the VOTES were counted for races?	jm	j n	jn	jn
Were the ballots counted by each team such that a 2nd election official verified each count?	jn	jn	j n	j m
If multiple teams counted ballots, was the totaling independently verified by a second election official?	jm	ј'n	jm	j m

11. What method was used to count VOTES in races? [Note: This question asks about how races were counted, not how ballots were counted]

	Stacking/Piles Method	Hashmarking Method	Combination of Stacking/Piles and Hashmarking
Method:	j m	j α	j o

12. Counting methods for votes in races, by one or more teams of counters.

jn	All teams used the hashmark method for all votes for races
jm	All teams used the stacking/piles method for all votes for races
jn	Methods varied by race but for each race the teams all used the same method
jm	Methods varied between teams even for the same race
lf ap	plicable, how did methods vary between teams?

Answer the following question based on all the counting and counting teams you actually observed

13. Double Checking By Officials?

	Yes	No	N/A
IF HASHMARKING USED: Did a second official observe that each vote was read accurately?	j ro	j to	ja
<u>IF HASHMARKING USED:</u> Did a second official make duplicate hashmarks OR observe that each hashmark was recorded accurately?	jn	j m	j m
<u>IF STACKING/PILES USED:</u> Was the vote counting process such that two election officials verified each vote was stacked as marked?	<u>j</u> a	ţn	Jm
IF STACKING/PILES USED: Were the stacks of ballots counted such that two election officials verified that each stack was counted accurately?	j m	j m	jm

If you answered YES to any question please explain how the 2nd official checked the 1st.



Yes No N/A Not_Observed N/A NAME N/A	F HASHMARKING USED: Were you permitted to see that each vote was read accurately? jn jn jn jn jn jn jn j	4. Transparency and Observability?					
F HASHMARKING USED: Were you permitted to see that each hashmark was recorded accurately? jn jn jn jn jn jn jn j	IF HASHMARKING USED: Were you permitted to see that each hashmark was recorded accurately? IF STACKING/PILES USED: Were you permitted to see that each vote was placed in a correct stack? If STACKING/PILES USED: Were you permitted to see that the count of ballots in piles was accurate? IF STACKING/PILES USED: Were you permitted to see that the count of ballots in piles was accurate? IF STACKING/PILES USED: Were you permitted to see that the count of ballots in piles was accurate? If STACKING/PILES USED: Were you permitted to see that the count of ballots in piles was accurate? If STACKING/PILES USED: Were you permitted to see that each vote was placed in a correct stack? If STACKING/PILES USED: Were you permitted to see that each vote was placed in a correct stack? If STACKING/PILES USED: Were you permitted to see that each vote was placed in a correct stack? If STACKING/PILES USED: Were you permitted to see that each vote was placed in a correct stack? If STACKING/PILES USED: Were you permitted to see that each vote was placed in a correct stack? If STACKING/PILES USED: Were you permitted to see that each vote was placed in a correct stack? If STACKING/PILES USED: Were you permitted to see that each vote was placed in a correct stack? If STACKING/PILES USED: Were you permitted to see that each vote was placed in a correct stack? If STACKING/PILES USED: Were you permitted to see that each vote was placed in a correct stack? If STACKING/PILES USED: Were you permitted to see that each vote was placed in a correct stack? If STACKING/PILES USED: Were you saccurate? If STACKING/PILES USED: Were you saccurate? If Were votes on questionable ballots ruled upon separately race by race for reporting as questionable votes in the property of the place		Yes	No	N/A	Not_0	Obse
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IF STACKING/PILES USED: Were you permitted to see that the count of ballots in piles was accurate? Jin Jin Jin Jin Jin Please explain any No answers: 15. Blind Counting. [Blind counting occurs when counting teams are unaware of the totals and discrepancies while they are counting or recounting] Yes No Not_Observed Were counters kept unaware of the election totals for the ballots or races they were counting until counting and Jin	IF STACKING/PILES USED: Were you permitted to see that the count of ballots in piles was accurate? Jin Jin Jin Jin Jin Please explain any No answers: 15. Blind Counting. [Blind counting occurs when counting teams are unaware of the totals and discrepancies while they are counting or recounting] Yes No Not_Observed Were counters kept unaware of the election totals for the ballots or races they were counting until counting and Jin	HASHMARKING USED: Were you permitted to see that each hashmark was recorded accurately?	jm	jn	jm		jm
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Did elections officials find a match between machine counts and manual counts the first time they tried? Did elections officials try to resolve mismatched counts by counting again? Did elections officials try to resolve mismatched counts by changing counting teams? Did elections officials resolve mismatched counts by the end of the audit? Please explain any No answers: 18. Tally procedures and tallying transparency: Were you able to confirm that hashmarks for each team and batch were tallied accurately? (i.e You could confirm that the number of hashmarks matched the total for each group of hashmarks.) Were you able to confirm that the number of ballots from multiple teams/batches was tallied accurately? Were you able to confirm that the number of votes from multiple teams/batches was tallied accurately? Please explain any No answers:	nj m ja jn	ja jn	ja ja ja ja ja	red N
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	j n	j m	Jm	j
Please explain any No answers:	ko	ja	j ta	j

			Yes	No No	t_Observ	/ed N
Did elections officials record counts, including unresolved discrep the audit?	ancies if any, on official forms by	y the end of	jn	j m	j n	j
Were you given an opportunity to have a copy or make a copy of	the official forms?		jm	j m	j n	j
Did the ballot counts on the signed optical scanner tape(s) printe ballot count reported on the audit report form(s)?	d at the end of election-day mat	ch the tape	jn	j n	jn	-
Did the race counts on the signed optical scanner tape(s) printed tape race counts reported on the audit report form(s)?	at the end of election-day matc	h the machin	e jn	j m	j n	
Please explain any No answers:						
	5					
20. Election Officials, Counting Teams, O	bservers and Others	s Presen	t			
Number of Supervising Election Officials						
Number of Counting Team Personnel						
Number of Counting Teams						
•						
Number of Individuals on Smallest Counting Team						
Number of Individuals on Smallest Counting Team Number of Public (Including all observers)						
Number of Individuals on Smallest Counting Team Number of Public (Including all observers) Number of Media Number of Others Present 21. # Non-Coalition observers present: If	known, who did the	y repres	ent?	? (Par	ties?	
Number of Individuals on Smallest Counting Team Number of Public (Including all observers) Number of Media Number of Others Present 21. # Non-Coalition observers present: If	known, who did the	y repres	ent?	' (Par	ties?	
Number of Individuals on Smallest Counting Team Number of Public (Including all observers) Number of Media Number of Others Present 21. # Non-Coalition observers present: If Candidates?)	known, who did the					N//
Number of Individuals on Smallest Counting Team Number of Public (Including all observers) Number of Media Number of Others Present 21. # Non-Coalition observers present: If Candidates?) 22. Closing Chain of Custody	5.6	Yes	No	Not_O	bserved	N/A
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25. Overall Concerns Yes No Not Observed Do you have any concerns over the way the room was laid out? Do you have any concerns that the auditing was not well-organized? Do you have any concerns with the integrity of the counting and totaling process? Do you have any concerns that the manual count was inaccurate? Do you have any concerns that the officially reported information is inaccurate? Do you have any concerns with the transparency/observability of the process? Do you have any concerns with the chain-of-custody? Please explain any Yes answers: 26. Additional Comments - Entire Survey - Where applicable, please reference question	25. Overall Concerns Yes No Do you have any concerns over the way the room was laid out? Do you have any concerns that the auditing was not well-organized? Do you have any concerns with the integrity of the counting and totaling process? Do you have any concerns that the manual count was inaccurate? Do you have any concerns that the officially reported information is inaccurate? Do you have any concerns with the transparency/observability of the process? Do you have any concerns with the chain-of-custody? Please explain any Yes answers: 26. Additional Comments - Entire Survey - Where applicable, please reference quamber.	24. Completion				
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ex: Ask to talk to/interview the on-site supervisor at a convenient time. Answering all the questions on this form is form, with them. 27. Notification and Ballot Storage How was the public notified of the date, time and place of the counting session? Where were the ballots storage area secured? Where were the ballot storage area secured? Who has access to the ballot storage area and keys to the storage area? How many people have access to the text (s) to ballot storage? At a minimum, how many people are required to physically access the ballots? How ballot accessed logged, access requirements assured? 28. Election Events Were there any ballot related problems on election day? Were there any ballot related problems on election day? Were there any memory card problems during pre-election testing or on election day? Mere there any other significant ovents, actions, or occurrences before during or after the election that could affect integrity or where procedures could not be or were not followed? Please explain any Yes answers: 29. Does the On Site Supervisor have any suggestions to improve the audit or observation processes or any other comments? 30. Did one of the supervisors observe the random selection of races by the Municipal Clerk Yes No NA (all races audited) Answer How were the races randomly selected? [if not observed by one of the supervisors, it possible, visit and ask the Municipal Clerk)		n-Site Supervisor(s)				
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